

Bonnet Shores Fire District Council
Bonnet Shores Fire District Community Center
130 Bonnet Shores Road
Narragansett, Rhode Island
Monthly Meeting
April 25,2018

Meeting Minutes

Call to Order

Council Vice Chair Mike Vendetti called the Council meeting to order at 7:35 pm. Those in attendance included Council Members: John Pariseault, Chris Mannix, Anita Langer, and Natalie McDonald. Manager Lisa DiBello. Harbormaster Mike Tortolani, Tax Collector Richard Mercier, and Clerk Carole Duffy were also present.

Pledge of Allegiance

The Assembly recited the Pledge of Allegiance along with observing a moment of silence for the men and women serving in the Armed Forces.

Urgent Business: none

Ratification of Mar.26, 2018 and Mar. 28, 2018 Minutes:

Motion: N. McDonald made a motion to accept the March 26th minutes; 2nd by J. Pariseault. **Motion** passed 5-0. N. McDonald **moved** to accept the Mar.28th minutes; 2ndC.Mannix **Motion** passed 5-0.

Public Comment;

Steve Ryder raised a concern about the emergency call list and whose names should be on it. Furthermore, if no one can be reached including the home owner; call the police. Ryder will put info on website and should go into the Newsletter.

Committee Reports

- a) **Beautification Committee Report:** no report
- b) **Beach and Security Committee Reports:** later
- c) **Public Works Committee Report:** J. Pariseault is looking into time line for road repairing
- d) **Social Committee Report:** no report
- e) **Pond Committee Report:** later
- f) **Harbor Committee Report:** ramp will be reinstalled on 4/27
- g) **History:** no report
- h) **Trash:** no report
- i) **Recreation:** will be part of budget hearings
- j) **BSBC:** no report

Tax Collector's Report: R. Mercier reported that all but \$ 550 of tax revenue has been received; tax sale on 6/15 at Town Hall; welcome to Bonnet letters have been mailed; see attached report

Treasurer's Report: see attached report

Land Trust Report: Nancy Cordy reported for the LT: at 4/19 meeting they voted to join the RI Land Trust; the BCAC is looking into funding sources for the Walkway ie, Champlin and RI Foundation. Dave Stenmark added that Audubon is considering transferring their properties in Bonnet to the LT. In regard to a Walkway timeline ...surveying then to Narragansett P and Z

District Manager's Report: L. DiBello reported on a variety of topics: septic system???. speed sign on Bonnet Pt Rd, yard waste schedule; bulletin brd destroyed at Little Beach; sign @ muratore will be replaced, purchasing manual prepared See entire report for all the details

Old Business:

- DEM Grant; hope to initiate first four items on engineering list
- Procurement procedures' manual: table until May meeting
- Night Security Patrol: contract ends on 4/30/2018
- Zoning issue at corner of Bonnet Point Rd and 1A will be discussed in Exec.Session at May meeting

New Business:

- A. Langer made a motion to hire an attorney who specializes in voting requirements to look at Bonnet's voting practices; no second but there was extensive commenting by resident Paul Haas who objected to the hiring of an attorney discussion to take place during Exec.Session. Chair Vendetti assured him that the public would have a chance to speak.
- Council members on Nominating Committee. N. McDonald **moved** to nominate C. Mannix and A. Langer; 2nd J. Pariseault. **Motion** passed 3 yes- 2 abstain.
- Harbor Committee
N. McDonald **moved** to raise the mooring fees from \$150-\$200 with the \$50 difference be placed in a fund for future projects; 2nd A. Langer. **Motion** passed 5-0. J. Pariseault **moved** to keep the CRMC Harbor Dredge permit active; 2nd C. Mannix. **Motion** passed 5-0.

Meeting minutes will be available on the Website after ratification

Adjournment:

There no more public comment nor District business, A.Langer moved to adjourn the meeting; 2nd C.Mannix. All agreed. Adjournment at 9:10 PM

Respectfully submitted,

Clerk, Carole Duffy

Ratified on

Carole Duffy

5/16/18

Tax Collector's Report Summary

April 25, 2018

Current Year Taxes

- \$324.5K of the \$325K of Current Year Taxes were collected since 7/1/17. (Statistics shown on page 2.)
- 99.84% of dollars have been collected, highest in last 6 years. There was no meeting last April.
- \$913 of interest on past dues from this year collected since 9/15/17.

Past Due Status *

- Past Dues reduced by ~ \$25K since 9/15/17

Prior Year Tax Dollars collected:	\$ 4.7K
Current Year Past Due Taxes collected	\$ 20.8K

**Does not include 14 accounts already involved in Narragansett Tax Sales*

Systems:

- GovCollect software installed
- New billing format being reviewed with printers for spacing and estimates

Tax Sale:

- Tax Sale is scheduled for June 14th at 2:15pm, following the Town of Narragansett Tax Sale at 2 pm
- 6 properties – 4 BSBC units and 1 lot and 1 house
- 90-day notices were sent out on January 23, 2018
- 40-day notices were sent out certified mail scheduled mailed April 23, 2018
- Advertising will be posted 5 times in advance of the sale – starting on 5/16 and running till 6/8
- Advertising cost will be borne by property owners

Welcome to Bonnet Letters:

- 19 letters sent since October.
- Address changes not available since 3/15/18 as Town is updating records.

Bonnet Shores Fire District
Tax Collector's Report
Date: 4/25/18*

Monthly Report Date	3/21/2018	4/1/2017	4/25/2018
Taxable Land Assessment	\$ 296,751,600	\$ 296,755,000	\$ 296,751,600
Taxable Building Assessment	\$ 231,504,800	\$ 230,516,800	\$ 231,504,800
Total Taxable Assessment	\$ 528,256,400	\$ 527,271,800	\$ 528,256,400
Mill Rate	0.6153	0.5508	0.6153
Total Collectable Taxes	\$ 325,036	\$ 290,294	\$ 325,036
YTD Collections through prior report	\$ 324,224	NA	\$ 324,224
Current Period Collection of Current Year Taxes	\$ 262	NA	\$ 262
Total Current Year Taxes Collected Year to Date	\$ 324,486	No Meeting	\$ 324,486
Percentage of Current Year Total Collected to Date	99.77%		99.84%
Taxes Collected This Fiscal Year for Prior Tax Years			
Prior Periods			
TY 2012	\$ -		\$ -
TY 2013	\$ -		\$ -
TY 2014	\$ 242.78		\$ 242.78
TY 2015	\$ 854.62		\$ 854.62
TY 2016	\$ 3,572.69		\$ 3,572.69
Interest Collected This Fiscal Year for Tax Years			
Prior Periods			
TY 2013			
TY 2014	\$ 93.85		\$ 93.85
TY 2015	\$ 295.35		\$ 295.35
TY 2016	\$ 527.76		\$ 527.76
TY 2017	\$ 895.46		\$ 913.14
PAST DUE AMOUNTS COLLECTED	\$ 6,482.51	NA	\$ 6,500.19
COLLECTED CHECK FEES	\$ 30	NA	\$ 30
TITLE SEARCH & POSTAGE FEES COLLECTED	\$ 1,004	NA	\$ 1,129
CHECKS RETURNED BUT NOT REPLACED	\$ -	NA	\$ -
TOTAL COLLECTIONS	\$ 332,002	NA	\$ 332,145
Date Bills went out:	7/7/2017	NA	7/7/2017

* Reflects collections through March 20, 2018

Tax Collections (% of total)

	January	February	March	April	May	June	July	August	September	October	November	December
2012	95.99	NR	97.74	98.20	98.51	*	40.36	70.01	90.21	93.19	NR	96.27
2013	96.94	97.26	97.46	NR	98.32	98.32	21.97	91.86	91.86	93.34	95.88	NM
2014	NR	NM	97.92	98.10	NR	98.85	6.14	81.88	NM	92.96	96.09	NM
2015	97.77	97.92	NR	99.09	99.23	99.47	**	NM	85.44	93.97	NR	NM
2016	97.05	NM	98.09	NM	NR		NR	80.62	89.97	~92%	NR	NM
2017	98.33	97.23	97.41	NM	98.87	98.87	25.43	75.45	93.58	95.73	97.8	NM
2018	99.54	99.75	99.77	99.84								

NM = No Meeting

NR = No Report

* = Report does not reflect level of collection

** = Bills in Mail; No detail on prior year

PAST DUES REVISED AT 4/30/18 (with accruals thru 5/15/18)

PIDN	PLAT	LOT	UNIT	NAME	TY09	Interest	TY10	Interest	TY11	Interest	TY12	Interest	TY13	Interest	TY14	Interest	TY15	Interest	TY16	Interest	TY17	Interest	TOTAL
R-02-1915-00	NR	833		BLACK, FRED	\$ 4.86	5.13	\$ 4.86	3.95	\$ 4.84	3.94	\$ 4.84	3.36	\$ 4.72	2.71	\$ 4.89	2.22	\$ 4.89	1.64	\$ 5.12	1.10	\$ 5.72	1.23	70.04
R-02-3476-95	NR	575		BROWN, ROBERT L								\$ 5.73	\$ 5.73	3.29	\$ 5.74	2.61	\$ 5.31	1.78	\$ 6.00	1.29	\$ 6.71	1.44	39.91
R-03-2771-50	NS	631	D-27	CLARE, MELISSA A & JEFFREY R								\$ 10.00	\$ 10.00	5.75	\$ 10.00	4.55	\$ 12.08	4.05	\$ 13.66	2.94	\$ 15.26	3.28	81.56
R-04-0714-97	NR	926		DE ASCENTIS, VIRGINIA					\$ 4.84	3.94	\$ 4.72	3.28	\$ 4.89	2.81	\$ 4.89	2.22	\$ 4.53	1.52	\$ 5.12	1.10	\$ 5.72	1.23	50.82
R-04-2350-00	NR	817		DOHERTY, FRANCIS EEST OF MARY					\$ 5.03	4.10	\$ 4.88	3.39	\$ 5.05	2.90	\$ 5.05	2.30	\$ 4.68	1.57	\$ 5.29	1.14	\$ 5.91	1.27	52.56
R-13-2124-75	NR	934		MC CART, DENISE					\$ 9.00	7.34	\$ 4.84	3.94	\$ 4.74	3.29	\$ 4.89	2.22	\$ 4.53	1.52	\$ 5.12	1.10	\$ 5.72	1.23	67.19
R-03-0478-55	NR	221		MIMNAUGH, JOHN	\$ 2.17	\$ 2.29	\$ 2.16	1.76	\$ 2.16	1.76	\$ 4.47	3.11	\$ 4.63	2.66	\$ 4.63	2.11	\$ 3.60	1.21	\$ 4.08	0.88	\$ 4.55	0.98	49.20
R-16-2169-00	NR	884		PLUMMER, HARRY O & MARION AGNES					\$ 4.84	3.94	\$ 4.72	3.28	\$ 4.89	2.81	\$ 4.89	2.22	\$ 4.53	1.52	\$ 5.12	1.10	\$ 5.72	1.23	50.82
R-06-1030-35	NR	534		RANDALL, WALDO E REST OF					\$ 4.89	3.99	\$ 4.93	3.43	\$ 5.10	2.93	\$ 5.11	2.33	\$ 4.72	1.58	\$ 5.34	1.15	\$ 5.97	1.28	52.74
R-18-0432-51	NR	32		REEDY, RAY	\$ 36.95	38.98	\$ 14.91	12.15	\$ 14.89	12.14	\$ 15.29	10.63	\$ 15.84	9.11	\$ 15.84	7.21	\$ 12.23	4.10	\$ 13.83	2.97	\$ 15.44	3.32	255.82
R-19-0741-00	NR	925		SCHMIDT, MAUREEN A					\$ 4.72	3.28	\$ 4.89	2.81	\$ 4.89	2.22	\$ 4.53	1.52	\$ 5.12	1.10	\$ 5.72	1.23	\$ 6.71	1.44	42.04
R-22-0602-85	NR	1057		VIGNEAU, WINIFRED F B					\$ 4.23	3.45	\$ 2.95	2.05	\$ 3.05	1.75	\$ 3.05	1.39	\$ 3.51	1.18	\$ 4.30	0.92	\$ 4.80	1.03	37.66
NOT LIKELY COLLECTABLE					43.98	46.40	30.93	25.21	50.56	41.21	56.26	39.10	73.68	42.37	73.87	33.61	69.14	23.16	78.10	16.79	87.25	18.76	850.37
TRANSFERRED TO ATTORNEY FOR COLLECTION																							
R-03-3616-30	NS	631		N2 ALMAGNO, STEPHEN J														15.15	3.26	\$ 16.92	3.64	38.97	
R-07-2028-00	NS	631		66 GRAUL, THOMAS & NOREEN TE &																			1.66
R-13-0605-00	NR	831		JOSLYN, LAURETTA					5.03	4.10	4.88	3.39			5.05	2.30	4.68	1.57	5.29	1.14	5.91	1.27	44.60
R-23-8005-50	NS	631		818 WAGNER, DAVID W &																			20.56
R-23-0202-05	NS	110		WALNUT PROPERTIES INC					211.74	172.57	208.04	144.59			215.57	98.08	196.84	65.94					1,615.47
R-19-2107-60	NS	631		127 ZITO, GERALD F													13.40	4.49	15.15	3.26	16.92	3.64	56.85
TOTAL TAX OUTSTANDING					0.00	0.00	0.00	0.00	216.77	176.67	212.92	147.98	0.00	220.62	214.92	108.38	72.00	35.59	305.31	7.65	67.30	1,206.13	
TOTAL INTEREST THRU 5/15/2018					0.00	0.00	0.00	0.00	176.67	147.98	212.92	147.98	0.00	220.62	214.92	108.38	72.00	35.59	305.31	7.65	67.30	1,206.13	
TOTAL TAX AND INTEREST AMOUNT																							1,778.11

The above amounts do not include the additional \$132.96 amount owed by each Taxpayer and payable to Outside Counsel. These costs include costs for the Title Search Fee and Attorney's Postage cost, which amounts are collectable from the Taxpayer.

BONNET SHORES DISTRICT MANAGER

MONTHLY REPORT – April 2018

1. Facilities –

a. Community Center –

Septic System – The question recently arose as to whether the community center had a septic system or was on the town sewer line. I called the Town of Narragansett and learned that the cc is on a septic system and that it has not been pumped and/or inspected for over **10 YEARS**. Per Town Ordinance, all Narragansett systems are required to be pumped (or inspected) every 4 years. Needless to say, we are not in compliance with the town ordinance. According to the town, “multiple” violation notices were sent to 130 Bonnet Shores Road but as I advised them, I have never received a notice in the almost 4 years I have been here. They were very good about the situation (partially because *they* had dropped the ball and not followed up on the matter in some time) and have indicated that we will be “all set” if we get the system pumped and inspected asap. I made arrangements with a local pumping company to have the system pumped and I will forward all necessary documents to the town. I wanted to provide this information to not only to update you, but more so to let you know that I will be including a budget request to provide for pumping and/or inspection every 4 years so we can try to avoid any problems in the future.

b. Speed Sign – I met with the DPW Foreman this past week to go over a few matters, one of which was the installation of the new speed sign. DPW has agreed to install the new speed sign and will do so in the near future (as their schedule allows). The new sign will be installed near the bridge/culvert on Bonnet Point road, just past the BSBC.

c. Book “Library” – I have been asked if it would be possible to eliminate the book “library” that is currently in the cc kitchen and as such, I am including this in my report to seek input from council members. For those who are unaware there are a number of paperback books located on shelving in the kitchen which have been available for people to take for several years. It has been my observation, and that of others, that few people (if any) avail themselves of the books as many of the same ones have been there for years. If there doesn’t seem to be strong feelings against it, I would like to advise the individuals who have offered to help remove the books (give to the local library, etc.) that they are free to do so. I would note that removing the books would free up valuable space that could be used for storage of cleaning equipment etc.

d. Yard Waste – I have made arrangements with Patriot Disposal for the annual yard waste dumpster. The dumpster will be available on alternating Saturdays, from May 5 to November 3.

2. Equipment –

a. Bulletin Boards – As you may know, the bulletin board at Little Beach was broken over the winter and needs to be replaced. In addition, the bulletin board at Kelly beach is rotted and water gets into the corkboard posting area and not only ruins postings, but there is also mold inside the board. Phil Smith has agreed to build 2 new bulletin boards and I have been working with him on their design and have asked him to make both slightly larger as space is often a problem in the summer months (especially at Little Beach where the board is shared

with the Harbor Master who needs to post mooring lists, etc.) If you have any particular concerns, comments, ideas re: the new boards, please feel free to let me know!

b. Bonnet Entrance Sign(s) – I met with the owner of “Island Reflections” Sign Co. to discuss replacement of the entrance sign at the “Muratore end” of Bonnet. I discussed the possibility of making a sign that in addition to replicating the previous sign info (see photo attached) would also allow for the posting of notices (like we do using “sign boards” on the main entrance sign on Bonnet Point Road. Currently, pre-made sign boards (see photo attached) are screwed onto the 4x4 sign posts of the main entrance sign to notify residents of upcoming meetings, events, etc. This practice is very helpful to notify residents of important info, events, etc. but it is problematic. First, I need to have a drill with me to install and remove signs. In addition, I am limited as to the sign boards I can post because many of the existing signs have incorrect dates, times, etc. and cannot be changed (see photo attached) Signs with routine info and no specific dates (i.e. “Monthly Meeting, Wednesday, 7:30pm at the Comm. Ctr.) are still able to be used. This issue was highlighted last year when we attempted to notify residents that the nominating committee was seeking candidates and no sign existed stating as such. I attempted to make one but it was not “clean” or “professional” looking so I had to have one made at Staples. This sign is now also unable to be used unless a “patch” is made to change last year’s dates, etc. (which does not look “neat”) In addition, it would be helpful to be able to post a notice/signboard with “other” important info such as “Causeway Closed”, special meetings, etc. but I am unable to do so as I don’t have any existing sign boards. Based upon this, and the fact that the entrance sign located on Bonnet Point (“the fork”) is a little unsightly and could use some work (see photo), I have asked the sign company to provide me with ideas for posting of notices and to provide me costs. I will be including these quotes in my upcoming budget request. NOTE: Expenses for the sign at the Muratore side are going to be covered by insurance (of the driver) so I will only be submitting a budget request for a new sign for the “main entrance”.

3. Administrative-

a. Budget- I have been working on my department budget for Kelly Beach, Summer Camp, Administration, Maintenance, etc. I will be including a few new items in my budget request this year including generator maintenance, septic system maintenance, cc repairs, welcome sign replacement, and a few other items and would like to ask that you contact me if you have any questions about my budget request or would like me to include anything you may be aware of that I may have forgotten.

b. Purchasing Manual – At the direction of the chair, I have drafted a “Purchasing Manual” for the BSFD. I have provided the draft document to all council members for review prior to the meeting.

c. Summer Staff– I have begun advertising for summer staff and hope to conduct interviews over the next several weeks. I wanted to advise you that applications for lifeguards have been very slow to date and in addition, 2 of last years guards will not be returning (due to obtaining full time jobs). It has become more difficult every year to find lifeguards, which is not exclusive to Bonnet. Several beaches (private, town and state) had to close or reduce hours last year due to lifeguard shortages. I share this with you not only to advise you of the potential for reduced coverage this summer, but also to request that you keep this in mind when working on the upcoming budget. Hourly rates were increased over the last few years to make Bonnet one of the more “competitive” agencies when it came to hourly salaries, and as a result we were able to have staffing at all times the beach was open. In the “big picture” the increased salaries did not amount to a significant amount of money and in my opinion, was well worth the “investment” toward a providing a safe, well maintained facility with limited liability exposure.

d. Newsletter – I have begun working on an article for the newsletter (events, important dates & info, etc.) as well as advertisers. If you know of any potential new advertisers, please let me know and I will be happy to contact them.

This report covers the more substantive matters in Bonnet. Please feel free to contact me if you have questions or need any additional information.

Respectfully submitted,
Lisa DiBello, District Manager

Existing signs

(Top photo) – sign at “the fork”
(Bottom photo) – sign from Muratore

Sample of sign “boards” that are attached to existing entrance sign (note date changes etc.)

