

BONNET SHORES FIRE DISTRICT
Monthly Council Meeting
Wednesday, October 15, 2025

AGENDA

Date/Time	Wednesday, October 15, 2025 – 7:00pm – 9:00pm
Place:	Bonnet Shores Fire District Community Center
Zoom ¹ :	<p>Virtual access is being provided only as a convenience and is not an official “location” where access to the meeting is guaranteed. If there are technical difficulties with the zoom, we will proceed with the meeting. Therefore, being physically present at the meeting is the only way to guarantee complete and uninterrupted access to the meeting.</p> <p>Zoom Link: https://us02web.zoom.us/j/87424760778</p> <p>Cut & Paster URL Method: If you are having trouble with the above link, please cut and paste the below into your browser or visit the BSFD Website Calendar.</p> <p>https://us02web.zoom.us/meeting/tZMpde2vqDstHdxnsRozM4PjYX0cfJL8orp-/ics?icsToken=DFhsZs8sP6wJlqrjXQAALAAAGeDqFjrFPT85-IfzNzW1iZi5RYThaHA714fdgkeu6RMPw0azVlfE-y2nm5xfsjdDE0w0Mt3mOEeE3_jgzAwMDAwMQ&meetingMasterEventId=OxIoTSj2TQuIUuOBTwIqDA</p>
Designated area for recording/ photography	To preserve order and decorum, and to avoid interfering with the ability of spectators to see and hear, any members of the public video recording or photographing the meeting should do so from the designated area.

MONTHLY COUNCIL MEETING AGENDA

Call to Order

- Pledge of Allegiance
- Moment of Silence

Announcements:

1). The 2025 Eligible Voter Rolls are posted to the BSFD Website in accordance with our bylaws. The two files below can be found at the following link: <https://bonnetshores.org/bsfd-annual-meeting/>

- BSFD Certified Narr Registered Voters as of July 14, 2025
- BSFD Certified Property Tax Roll as of July 14, 2025

2). Reminder: While we will be getting a new website soon, in the interim, all Council meeting agenda's, minutes, and zoom replays can be found at the following links:

- From September 2024 to the present: <https://bonnetshores.org/bsfd-council-meeting-archives/>
- Prior to September 2024: <https://bonnetshores.org/council-meeting-minutes/>

Approval of the DRAFT Minutes from:

- 9/17/2025 Monthly Council Meeting

Urgent Business:

Public Comment: Public comment is for in-person attendees only. Please approach the microphone, identify yourself including BSFD address. Limit 3 minutes.

New and On-Going Business:

- 1. Treasurer Update**
- 2. Tax Collector Update/Report**
- 3. Land Trust Update**
- 4. Manager and Harbor Update/Report**
- 5. Social Activities Group Update**
- 6. New and Ongoing Business:**

- a. Review, discuss and consider the data analysis from the August 2025 election compiled and presented by Jane Duran, Data and Communications lead (Follow-up from Sept 17, 2025 meeting)
- b. Review, discuss, consider, revise and possibly vote on updates to the Memorial bench program as submitted and presented by a BSFD Land Trust representative.
- c. Review, discuss, consider, revise and possibly vote to proceed with a Land Trust T-Shirt fundraiser requiring the investment of printing Land Trust T-Shirts as submitted and presented by a BSFD Land Trust representative.
- d. Review, discuss, consider, revise and possibly vote to research the feasibility of installing plantings along the new Colonel John Gardiner Road rock revetment, where soil is present, to help mitigate erosion and deter parking.
- e. Review, discuss and possibly vote on a new refrigerator for the BSFD Community Center.
- f. Review, discuss and possibly vote on BSFD Community Center Audio/Video proposal.
- g. Review and discuss next steps related to the BSFD Strategic Planning Workgroup execution plan.
- h. Review, discuss, consider, revise and possible vote to allow complimentary use of the Bonnet Shores Community Center and field/grounds in support of The Never Dunne's Foundation annual 5k event to be held Sunday, May 31, 2026 (rain date June 7, 2026). The use of the property includes event registration and check-in, parking for participants and post event activities (to be finalized) as presented by Michelle Dunne, community resident and founder of the foundation, during the public comment portion of the September 17th 2025 Monthly Council Meeting.
- i. Review, discuss, consider and possibly vote on a new Council working group responsible for Beaches/Public Safety (Follow-up from August 18th, 2025 Council meeting).
- j. Review, discuss, consider and possibly vote on a Council representative to lead the Paul Masse Automobile Dealership work group. This work group will gather concerns, raise questions and present to the council recommendations/finding to present to the Town of Narragansett regarding the proposed Paul Masse Automobile Dealership on route 1A (Follow-up from September 17, 2025 Monthly Council Meeting).
- k. Review, discussion, consideration and possibly vote to host a work shop focused on work completed by predecessor bylaw committees and feedback from the community related to updating requirements for the Annual Meeting and Election such as evaluating the requirement to publish annual meeting notices in newspapers due to cost, evaluating the role of the Nominating Committee, evaluating the number of Tax Assessors, etc. Members of the community would be invited to attend and be separated into groups to focus on a particular topic for improvement. At the end of the work shop, the group would present its recommendations.

- l. Review, discuss, consider, revise and possibly vote to host a work shop focused on work completed by predecessor bylaw committees not related to the Annual Meeting and Election process as well as fiscal responsibility. Members of the community would be invited to attend and be separated into groups to focus on a particular topic for improvement. At the end of the work shop, the group would present its recommendations.

7. Motion to Adjourn

Attachments:

2025 Election Data Analysis (Revised)

Approach

Data can be evaluated through many different lenses

A person could meet multiple eligibility criteria but can only vote once. Therefore, the removal of one criteria does not mean that voter is removed.

- Four Data Sources Used:
 - 1) Aug '25 Certified BSFD Property Tax List
 - 2) Aug '25 Certified Narragansett Voter Registration List
 - 3) Aug '25 Election Voter Registrations
 - 4) Dec '24 Town of Narragansett BSFD Rental Registrations (Town publishes a list annually in Dec)
Note: As with the 2024 analysis, voted ballots were not used by the preparer for this analysis.
- Cross referenced individual names with property ownership and Narragansett Voter list to come up with 7 different eligibility combinations. Identified unique voters across the eligibility groups.
- Cross referenced to the Aug '25 Election Registration Sheets

+ / - 10 % accuracy considering errors / incomplete source data
(ex: Fairport Avenue was not included on the NRV list, 5 properties were not listed on the BSFD Tax roll)

Directionally Correct

BSFD Current State

3 Voter Eligibility Criteria

Category	2024	2025	VAR	% INC/DEC
Narragansett Registered Voters	951	1032	81	9%
BSFD Property Owners (Not inc. BSBC units)	1939	1579	(360)	-19%
BSBC Unit Owners	1847	2066	219	12%

Can't total the above due to double counting of individuals

Data Highlight:

- BSFD Property owners are down significantly (-19%) from 2024. See next slide for ownership structure changes

7 Different Eligibility Groupings

ELIGIBILITY GROUP	NARR. REG. VOTER	BSFD PROPERTY OWNER	BSBC OWNER
1) BSFD Narragansett Reg. Voters ONLY	✓		
2) BSFD Property Owners ONLY		✓	
3) BSFD Narragansett Reg Voters & Property Owners	✓	✓	
4) BSFD Narragansett Reg Voters & BSBC Owners	✓		✓
5) BSFD Property Owners & BSBC Owners		✓	✓
6) BSFD Narragansett Reg Voters, BSFD Property Owners and BSBC Owners	✓	✓	✓
7) BSBC ONLY			✓

BSFD 2025 ELECTION

PAGE 3

Fast Facts – 2024 vs. 2025**

Physical Properties

(Taxpaying properties including land, homes, units):

Properties YOY	2024	2025	VAR	% INC/DEC
BSFD Residential Properties/Land	1076	1098	22	2%
Rentals	245	245	0	0%
Seasonal Properties (estimated)*	400	468	68	17%
Full-Time Properties (estimated)*	431	385	(46)	-11%
Deed Types:				
Corporations	10	14	4	40%
LLCs	63	71	8	13%
Trusts	258	298	40	16%
Individuals (Persons)	745	715	(30)	-4%
Total Deed Types:	1076	1098	22	2%
BSBC Units per BSBC (Note: BSFD Tax Roll has 933)	930	930	0	0%
Grand Total Properties	2006	2028	22	2%

Physical Property Data Highlights:

- Estimated Full-time properties decreased by 11% while Seasonal Properties increased by 17%.
- Individual Ownership decreased by 4% while other ownership structures increased with Corporations having the largest increase.

*~Seasonal Properties estimated by comparing mailing addresses to BSFD property address. If different, categorized as potential seasonal, adjusted for known seasonal residents using BSFD address, subtracted the known rentals. Mailing addresses that were only reflected as PO Boxes in Narragansett, assumed not to be seasonal. Estimated Full-time properties were calculated as the remaining balance.

** Based on the 4 source documents. Does not include properties owned by BSLT, Town of Narragansett or St. Thomas Moore Church

Eligible Voters

Eligibility Group	2024	2025	VAR	% INC/DEC
Narragansett Registered Voters Only	460	573	113	25%
BSFD Property Owners Only	870	971	101	12%
Narragansett Voters & BSFD Property Owners	353	290	(63)	-18%
Narragansett Voters & BSBC Owners	16	38	22	138%
BSFD Property Owners & BSBC Owners	222	187	(35)	-16%
Narr Voters, BSFD & BSBC Property Owners (All 3)	122	131	9	7%
BSBC Only Affiliation	1171	1416		
BSBC Balance of Remaining (per BSBC total is 2066)	316	294	223	15%
Grand Total	3530	3900	370	10%

Eligible Voter Data Highlights:

- Significant increase (25%) in Narragansett Registered Voters Only (URI Students that are known to be out of State contributed)
- Significant increase (138%) in Narragansett Registered Voters and BSBC Owners

BSFD 2025 ELECTION

PAGE 4

Voter Turnout | 2025 Annual Meeting

2025 Eligibility Compared to Turnout						
Eligibility Group	Total Eligible Voters	Total % of Eligible	2025 Turnout	Turnout: % of Eligible in Group	Turnout of Overall Potential Voters in Election	% Turnout of Total Turnout in Election
Narragansett Registered Voters Only	573	14.69%	23	4%	0.59%	5%
BSFD Property Owners Only	971	24.90%	126	13%	3.23%	30%
Narragansett Voters & BSFD Property Owners	290	7.44%	110	38%	2.82%	26%
Narragansett Voters & BSBC Owners	38	0.97%	8	21%	0.21%	2%
BSFD Property Owners & BSBC Owners	187	4.79%	27	14%	0.69%	6%
Narr Voters, BSFD & BSBC Property Owners (All 3)	131	3.36%	66	50%	1.69%	16%
BSBC Only Affiliation	1416					
BSBC Balance of Remaining (per BSBC total is 2066)	294	43.85%	60	4%	1.54%	14%
Grand Total	3900	100.00%	420	Total N/A	10.77%	100.00%

Data Highlight:

- 10.77% of all eligible voters participated (420 persons).

2024 Turnout vs 2025 Turnout				
Eligibility Group	2024	2025	VAR	% INC/DEC
Narragansett Registered Voters Only	46	23	(23)	-50%
BSFD Property Owners Only	122	126	4	3%
Narragansett Voters & BSFD Property Owners	174	110	(64)	-37%
Narragansett Voters & BSBC Owners	8	8	0	0%
BSFD Property Owners & BSBC Owners	85	27	(58)	-68%
Narr Voters, BSFD & BSBC Property Owners (All 3)	92	66	(26)	-28%
BSBC Only Affiliation	247	60	(187)	-76%
Grand Total	774	420	-354	-46%

Data Highlight:

- Significant decrease (-46%) in voter turnout from 2024 in all eligibility groups except 2 which remained flat.

Tax Revenue Sources | 2024 vs 2025

Tax Source	2024 Amount	Percentage of Tax Base 2024	2025 Amount	Percentage of Tax Base 2025
BSFD Rental Tax Income	\$86,905	17%	\$90,850	17%
BSFD Non-Rental Tax Income	\$356,354	71%	\$377,620	71%
BSBC Tax Income	\$61,525	12%	\$64,384	12%
Total	\$504,784	100%	\$532,854	100%

Data Highlight:

No change from 2024 in Tax Contribution Proportions.

BSFD Mill Rate = 0.00046592

Memorial Bench Program

BONNET SHORES LAND TRUST MEMORIAL BENCH PROGRAM

Effective Date: August 2025

Introduction:

Beginning in August of 2025, the Bonnet Shores Land Trust (BSLT), in conjunction with the Bonnet Shores Fire District (BSFD), will introduce a new protocol for Memorial Benches within our community. The program will be redefined and established as a permanent initiative to sustain and maintain the bench program. It offers existing donors the opportunity to repair benches in disrepair as well as allow new donors to adopt and donate new benches designed to align with the surrounding landscape.

Location(s):

There are four designated locations: Little Beach, The Battery, Kelly Beach, and the Community Center. A total of 20 benches will be allowed among these locations. Benches offer community members the opportunity to honor others through a lasting tribute. Bench style will be chosen by the BSLT and BSFD based on location, history, and environmental consistency. Each bench will include a commemorative plaque of up to 4 lines, with approximately 46 characters per line, approved by the BSLT and BSFD.

Maintenance:

Bench owners are responsible for maintenance. For added safety, security and convenience, a local carpenter will be contracted for repairs. All repair costs are at the owner's expense. Accurate donor records including: contact info, bench details, plaque text, photos, installation date, and vendor will be maintained by BSLT. These records are vital to ensuring long-term success of the program. * Owners will not be allowed to repair theirs or any other benches.

Style of Bench and Cost:

Each bench will be constructed to the specification of a local carpenter vetted by the BSLT and BSFD using durable materials. A local, landscape contractor, also vetted by us, will perform installations. Current budget: \$1,000-\$1,200 for construction, and \$500-\$650 for installation. *This is for budgetary purposes only, and cost may vary with construction and supply costs.

Existing Benches:

Benches installed before August 2025 will be grandfathered into the new program. However, each bench owner will be contacted by a BSLT or BSFD representative to approve and sign our updated Memorial Bench Consent Form. All existing benches will be evaluated for needed repairs, with costs to be covered by the current owner. If the owner declines repairs, the bench and location will be forfeited. Once forfeited, the donor waives any rights and may request placement on a future waiting list.

Purchase and Installation Process:

Available bench locations, once vacated or forfeited, may be reassigned. Donors will meet with a BSLT or BSFD representative(s) to review site and bench type. If approved, a signed agreement and plaque text will be confirmed, and the donor will coordinate directly with the bench supplier. Shipment will be directed to Bonnet Shores Community Center. Installation will be scheduled, and the donor will be contacted upon completion.

Donations:

A voluntary donation of \$500 is requested, payable to the BSLT. This supports emergency repairs and contributes to the ongoing success of the Memorial Bench program.

Thank You

BSLT Trustees and BSFD Council

Bonnet Shores Fire District (BSFD)

Memorial Bench Guidelines and Consent Form

Effective: August, 2025

In coordination with the BSFD Council and the BSFD Land Trust, a new protocol for Memorial Benches will go into effect starting August 2025. The following guidelines have been developed to ensure safety, consistency, and accountability.

General Guidelines

1. Application Process

- A formal letter must be submitted to the BSFD Land Trust requesting consideration for a Memorial Bench.

2. Construction Requirements

- Per insurance recommendations, **no volunteers** may participate in the construction or installation of benches.
- All work must be performed by a **licensed contractor** with valid insurance.
- Benches must conform to the **existing design and materials** currently in use within the district.

3. Cost & Responsibility

- The **Memorial Family** is responsible for the **full cost** of the Memorial Bench.
- The Memorial Family assumes responsibility for the **ongoing maintenance and structural integrity** of the bench.
- A **Consent to Maintain Agreement** must be signed by the Memorial Family.

4. Maintenance Protocol

- Benches will be subject to **routine inspections** by the BSFD Land Trust to ensure continued safety and quality.
- Any bench found to be in disrepair will receive **one written warning**.
- Failure to correct the issue within the specified time frame will result in **forfeiture** of the bench.
- Forfeited benches may be reassigned to the next individual or family on the official Memorial Bench waiting list.

5. Storm Preparation

- In the event of a known or forecasted storm, **complete removal** of benches is advised to protect both property and people in the Bonnet area.

Approved Maintenance Provider

The following contractor has been approved by the BSFD Council and BSFD Land Trust to provide authorized maintenance:

Consent to Maintain Agreement

Signature Required

Your signature on the Memorial Bench Consent to Maintain Agreement signifies your commitment to the ongoing care and responsibility for your Memorial Bench as outlined above. This includes compliance with all maintenance standards and cooperation with inspections and removal guidelines.

Signature: _____

Date: _____

Bonnet Shores Land Trust Memorial Bench

CONTACT FORM

Date: _____ Name of Donor: _____

Signature of Donor: _____

Address of Donor: _____

E-Mail Address of Donor: _____

Cell Phone of Donor: _____

Additional Contact Information:

Name on Bench, In Honor of: _____

Relationship: _____

Location of Bench: _____

Order Date: _____ Delivery Date: _____

Installation Date: _____

Plaque Verbiage: _____

¹Zoom Details

Topic: BSFD Council Meeting Invitation

Time: Oct 15, 2025 07:00 PM Eastern Time (US and Canada)

View meeting insights with Zoom AI Companion: <https://us02web.zoom.us/launch/edl?muid=e75b7993-9ff0-41d5-a3ba-5f8d72a5f650>

Meeting ID: 874 2476 0778

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+13017158592,,87424760778# US (Washington DC)

+13052241968,,87424760778# US

Join instructions:

https://us02web.zoom.us/join/87424760778?signature=cXmAO_gm6UQNMQ5I7mAdzlH8VFNMurhl6mzuuVulmH-M