

BSFD NOMINATING COMMITTEE
MINUTES 5/11/2026

The meeting was called to order at 6:00 PM by Kevin Ryan. Members in attendance included Kevin Ryan, Kevin O'Brien, Melissa Jenkins, Mary Weber, Sharon Ford and Carole Duffy. Richard Mercier was absent.

Introductions were made as Council members Kevin O'Brien and Melissa Jenkins joined the group..

1. Carole accepted the role of minute taker; 6-0
2. April 28, 2026 meeting minutes were approved: 3 in favor, 2 abstentions, 1 absent.
3. Nominating Committee's email address was verified by Jane Duran as Joe lanucci's letter did not reach us. (It was found before the meeting adjourned.)
4. The balance of the meeting pertained to questions to be asked to candidates seeking District positions.
 - It was reiterated that the May 15th deadline for letters of intent is for interviewees while those who do not wish to be interviewed need to send a letter of intent by May 20th. All names must be sent to the Clerk by June 1st for ballot printing.
 - Many of us shared questions which had been used previously and we discussed our particular choices deciding upon 7 questions which will be modified by the position sought. (The 7 questions will be included at the end of these minutes.) A group motion to accept the questions was made by Melissa and 2nd by Mary. Motion passed 6-0.
 - Jane will be asked to prepare an Eblast to inform candidates that their bios will be acknowledged upon receipt by the Committee
5. Sharon volunteered to create the interview schedule for May 18th beginning at 5 PM and will contact the candidates.
6. Kevin Ryan moved to adjourn the meeting 2nd by Sharon. Carried 6-0 at 7:25 PM

Candidates' Questions

1. Why are you seeking this office and what skills do you bring to this position?
2. Please review the BSFD Mission Statement and explain how you would work towards accomplishing these goals.
3. Will you be willing to participate in training for Roberts Rules, OMA, and APRA?
4. Have you attended any monthly Council Meetings in person or on Zoom? Same question for Land Trust.
5. Are you able to attend the required number of meetings except for an occasional absence?
6. Have you read the District's Charter, By-Laws , and job description?
7. Do you have any questions or additional comments for us?

Respectfully submitted,
Carole Duffy