

Bonnet Shores Fire District (BSFD)

Memorial Bench Guidelines and Consent Form

Effective: August, 2025

In coordination with the BSFD Council and the BSFD Land Trust, a new protocol for Memorial Benches will go into effect starting August 2025. The following guidelines have been developed to ensure safety, consistency, and accountability.

General Guidelines

- 1. Application Process**
 - A formal letter must be submitted to the BSFD Land Trust requesting consideration for a Memorial Bench.
- 2. Construction Requirements**
 - Per insurance recommendations, **no volunteers** may participate in the construction or installation of benches.
 - All work must be performed by a **licensed contractor** with valid insurance.
 - Benches must conform to the **existing design and materials** currently in use within the district.
- 3. Cost & Responsibility**
 - The **Memorial Family** is responsible for the **full cost** of the Memorial Bench.
 - The Memorial Family assumes responsibility for the **ongoing maintenance and structural integrity** of the bench.
 - A **Consent to Maintain Agreement** must be signed by the Memorial Family.
- 4. Maintenance Protocol**
 - Benches will be subject to **routine inspections** by the BSFD Land Trust to ensure continued safety and quality.
 - Any bench found to be in disrepair will receive **one written warning**.
 - Failure to correct the issue within the specified time frame will result in **forfeiture** of the bench.
 - Forfeited benches may be reassigned to the next individual or family on the official Memorial Bench waiting list.
- 5. Storm Preparation**
 - In the event of a known or forecasted storm, **complete removal** of benches is advised to protect both property and people in the Bonnet area.

Approved Maintenance Provider

The following contractor has been approved by the BSFD Council and BSFD Land Trust to provide authorized maintenance:

Consent to Maintain Agreement

Signature Required

Your signature on the Memorial Bench Consent to Maintain Agreement signifies your commitment to the ongoing care and responsibility for your Memorial Bench as outlined above. This includes compliance with all maintenance standards and cooperation with inspections and removal guidelines.

Signature: _____

Date: _____